

**Community Preservation Committee  
Meeting Minutes for Public Hearing Presentations  
January 24, 2019 7:00 PM  
Town Hall Annex. Second Floor Conference Room**

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In attendance were: Eric Helmuth  
Eugene Benson  
Leslie Mayer  
Richard Murray  
JoAnn Robinson  
Charles Tirone

Not in attendance: Charlie McCabe  
Ann Woodward

Also in attendance: Jim Feeney, Assistant Town Manager  
Amy Fidalgo, Management Analyst  
Felix Moisand, Intern for the Town Manager's Office  
Clarissa Rowe, Select Board Member  
John Griffin, Executive Director of Arlington Housing Authority  
George Parsons, Historical Society  
Michele Hassler, Cemetery Commission  
Michael Rademacher, Director of Public Works

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1. Eric Helmuth opened the meeting at 7:35pm.
2. Public Hearing Presentations for FY20 CPA Applicants:
  - a. Tercentenary Marker Restoration: Felix Moisand presented on the tercentenary marker restoration project on behalf of the Town Manager's Office. Felix Moisand provided a brief history of tercentenary markers around Arlington, and a timeline for the project.

Clarissa Rowe asked what contractors would be considered for the restoration; Felix Moisand said Skylight Studios provided a quote. At this time the cost is approximately \$2,400. Labor, transportation, and contingency is all included in the total project cost of \$3,500. Chuck Tirone asked what the lifespan of the markers would be, and if any maintenance would be required. Felix Moisand and Jim Feeney confirmed that the current work should last numerous decades before needing any touch ups which would most likely be for chipped paint.

Eugene Benson asked how the town knows it owns this specific property. Jim Feeney said the signs were both on town property. Eugene asked if there were other ways of getting this funded. Jim Feeney and Clarissa Rowe mentioned it would be through labor intensive grants, or fundraising. Eugene Benson asked if the Town would pay for labor costs if CPA only funded the cost of restoration; Jim Feeney said he thought the Town would be able to find a way to complete the project if that was the case. Chuck Tirone discussed some clarifying points about maintenance versus non maintenance aspects of the project. JoAnn Robinson added that she considered this project restoration due to the condition of the markers.

- b. Winslow Tower Envelope Repair: John Griffin, Executive Director of the Arlington Housing Authority, summarized some of the changes made to the original application, including that the \$2 million figure does not include the windows in the balcony areas of the building. He added that HiLAP funds will be requested from DHCD.

John Griffin provided a summary of all the work the funding request would go towards. Once DHCD hears back about the CPA funding commitment, he is going to work with DHCD to increase the amount of HiLAP funding that could be contributed to this project. John Griffin outlined some other problem areas such as balconies and falling materials throughout the building. Eric Helmuth asked if a letter of recommendation was sufficient for the Department of Housing and Community Development. John Griffin confirmed. John Griffin provided a petition of support signed by 71 residents of the housing complex.

- c. Old Burying Ground: George Parsons, Historical Society, summarized the work completed by the first CPA grant for the Old Burying Ground. George Parsons provided an overview of the budget and summarized the various phases of the project. He outlined the major parts of the project such as addressing tree root wall damage, and fallen capstones. George Parsons discussed Arlington's role in the Minuteman National Park, which is looking at the Battle Road Scenic Byway, and the general enhancement of the civic block.

Leslie Mayer said she thinks this is an excellent use of CPA funds, and is long overdue. Eugene Benson asked for information on how to ensure that the trees don't grow back into the walls once the structures are repaired. George Parsons said this has not been discussed yet, but this could be discussed with the Tree Committee. The Committee discussed the timeline of this project, and how to best coordinate the work between the Whittemore Robbins Cottage, and this work at the Old Burying Ground, if these projects receive funding. Eugene Benson and Jim Feeney discussed a utility pole that could potentially be moved on this site. The Committee discussed various versions of phasing for this project. Jim Feeney stated that the entire design will be developed in this round of funding.

- d. Study of Spy Pond Field Bleachers: Michael Rademacher, Director of Public Works, provided background information about the location, state of the bleachers, and current use of the land. Various Town and School entities all have jurisdiction over this location. This study would evaluate the structure, see if it should be replaced or renovated, and meet with stakeholders and think about the future of Spy Pond field. Mike Rademacher said that they fully intend to document the historic nature of this structure through the study.

Chuck Tirone asked if there were ideas for future use at this time. Mike Rademacher said the study will help evaluate options such as how to work with the existing structure, and how to envision the space, but all of this is open for discussion.

Leslie Mayer pointed out that the handout provided references the "stadium", which is not allowable under CPA. Mike Rademacher stated that this word was used by a

neighborhood group, and the official application uses the term “bleachers”. Eugene Benson added that this study might want to consider what the use should be first, and then consider what should be done with the bleachers.

Steven and Charlotte Opie stated that they live nearby the Spy Pond Field Bleachers and were happy to see discussion about improving this area of town. They added that there is a great deal of activity on this field daily.

The Committee discussed the appropriate amount of public meetings to hold for community feedback, and expressed the desire to see more public meetings as part of this project. Mike Rademacher is going to review the original quote provided and look at the number of public outreach events originally budgeted. The Committee discussed the possibility of increasing the funding request if needed in order to accommodate more public outreach sessions.

3. Other Business: None. Meeting adjourned at 8:18pm.